

**Professional Design Services for  
Walker Hall Renovation Project**  
Appalachian State University Project # 20250673

April 3, 2025

## **Project Summary**

### **Project Description**

Appalachian State University is seeking design services for Planning, Design and Construction Administration services for the renovation and modernization of 50-year-old 52,380 GSF Walker Hall. The scope will include installation of an energy efficient HVAC system, elevator upgrade, roof replacement, and exterior improvements to address water infiltration issues. Interior renovations will occur as allowed by project budget. Construction work will be contracted with a prime bidding process.

This project will be administered as a State Construction Office full oversight project. Additional project requirements will be given to the teams that are short listed and/or selected.

### **Project Budget**

The total project budget including design fees and contingencies is \$19,800,000.

### **Schedule**

Project schedule, including time for agency reviews, is as follows:

Proposals Due	May 2, 2025
Shortlist Firms	May 16, 2025
Interviews Conducted	June 2, 2024
Design Start	July 1, 2025
SD Drawings Complete	September, 2025
DD Drawings Complete	November, 2025
Final Design Complete	January, 2026
Bidding and Award	May 2026
Construction Start	August 2026
Construction Completion	May 2028

### **Critical Factors**

**In order to offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina.**

Interested firms can participate in the process by submitting a current SF330 form, for lead firm and major consultants, addressing the following in a written proposal:

1. Experience and expertise in the project type being evaluated.
2. Past performance on similar projects.
3. Experience with campus design projects.

4. Adequate staff and proposed team—qualifications, related similar experience and examples of previous collaborations
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.
7. Proposed design approach or methodology
8. Recent experience with project cost estimates and schedule adherence
9. Construction administration capabilities
10. Record of successfully-completed projects without major legal or technical problems
11. Other factors which may be appropriate for the project

### **Proposal Requirements**

Submit only one hardcopy of the proposal and SF330 as well as one electronic copy sent to the project manager as a pdf. Submission to be limited to 20 pages one-sided or 10 pages two-sided, exclusive of the SF330. **Proposals are due by 4:00 PM on May 2, 2025.** Firms are responsible for ensuring proposals are received by the due date.

### **Communication**

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Mark Ward, PE, Project Manager  
Office of Planning, Design & Construction  
Facilities Annex  
2458 Hwy 105 S.  
Boone, NC 28607  
828-262-8549  
Wardma7@appstate.edu