Professional Design Services for
Anne Belk Hall Envelope Repair
Appalachian State University Project # 20220442
December 15, 2021

Project Summary

Project Description

Anne Belk Hall is located on the Main Campus of Appalachian State University, Boone, North Carolina.

The project will be administered as a General Administration formal project. Additional project requirements will be given to the teams that are short listed and/or selected.

Project Budget

The total project budget including design fees, possible materials abatement and contingencies is $1,000,000. Anne Belk Hall is a 3-story building housing offices, classrooms, computer labs and IT Support. The building has a total of 142,503 SF with 48,456 SF for the second & third floors and 45,591 SF for the first floor. The scope of work shall include the design for an exterior envelope repair project specifically focused on the following areas: 1) repair of existing precast concrete veneer panels on exterior columns & soffits (this repair work will investigate alternative veneer replacement), 2) through-wall flashing repairs, 3) replacement of exterior sealants, 4) provide recommendations & design for expansion & sealants between different exterior veneer materials, 5) provide any required brick veneer joint re-pointing, and 6) installation of penetrating masonry sealant.

Schedule

Project schedule, including time for agency reviews, is as follows:
- Proposals Due: January 14, 2022
- Shortlist Firms: January 21, 2022
- Interviews Conducted: January 27, 2022
- Design Start: February 2022
- Design Completion: May 2022
- Bidding and Award: June 2022
- Construction Start: July 2022
- Construction Completion: December 2022

Critical Factors

In order to offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina.

Interested firms can participate in the process by submitting a current SF330 form, for lead firm and major consultants, addressing the following in a written proposal.
1. Experience and expertise in the project type being evaluated.
2. Past performance on similar projects
3. Experience in design projects as part of an existing campus context
4. Adequate staff and proposed consultant team – qualifications, related similar experience and examples of previous collaborations
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded
7. Proposed design approach or methodology
8. Recent experience with project cost estimates and schedule adherence
9. Construction administration capabilities
10. Record of successfully completed projects without major legal or technical problems
11. Other factors which may be appropriate to the project

**Proposal Requirements**

Submit three (3) hardcopies and one (1) electronic copy of the proposal and SF330. Submission to be limited to 20 pages one-sided or 10 pages two-sided, exclusive of the SF330. Proposals are due by 4:00 PM on January 14, 2022. Firms are responsible for insuring proposals are received by the due date. An electronic copy of the submittal shall be transmitted to the project manager as a pdf.

**Communication**

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

“Randy” David R. Jones, AIA, Project Manager - Architect
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