

Minutes

PRE-BID MEETING MINUTES

Project: ASU Hickory Phase IIA Renovation – SCO# 19-20627-02B
Date/Time: April 26, 2024 2:00pm
Location: ASU Hickory Building Room 1222

MINUTES ISSUED 4/29/2024

1. Attendees: Sign-In Sheet – See Appendix A
2. Project Team: Design Team/Owner
3. Bid Opening: **May 8, 2024 at 2:00 PM** – Bids are due, sealed and delivered no later than **Tuesday May 7, 2024 at 3:00 PM** – *Deliver to in the office of Planning, Design and Construction located at 2458 Hwy 105, Boone, NC 28607*
4. Bid Opening Location: Room 1222 at the Appalachian State University, Hickory Campus Building, 800 17th St. NW, Hickory, NC 28601 - Also available at the following Zoom Meeting:

<https://zoom.us/join>
Webinar ID: 935 7124 0012
Passcode: 383206
5. Project Overview: Design Team/Owner
 1. The overall plan was walked through, and a synopsis of the design intent was given.
6. Alternates: Alternates
 - Alternate No. 1.: Computer Lab
 - Alternate No. 2.: Existing Bathroom Renovation

Please provide Alternate Cost and Additional Schedule Days (if applicable) on separate budget line item.

Owner Preferred Alternates

 - Alternate No. 3: Mechanical Controls
7. Bid Forms: Form of Proposal, Bid Bond, Identification of MB Participation, Affidavit A or Affidavit B (as applicable) – see Advertisement for Bid for all information required within the proposal.
8. Schedule: Time of Completion – 85 consecutive days from Bid Award Notice. Owner to Occupy August 2nd,
 1. Approval from SCO is in hand, no further AHJ requirements or approvals are needed.
 2. Construction to Begin as soon as possible after state construction contract approval.
9. Liquid. Damages: \$200 per calendar day.
10. Addenda: There have been no addenda issued to date. Addendum #1 will be issued following this pre-bid meeting. Addendum #1 will include the minutes of the pre-bid meeting, which will become a part of the Contract Documents
Addenda will be issued through Dodge Data & Analytics and Construct Connect Plan Rooms. However, it is the Contractor's responsibility to verify they have received all addenda.

11. Questions: Bidders are advised that only written responses to questions (responses will be made a part of an addendum) will be considered as modifications to the Contract Documents. Verbal responses are not valid. All questions should be sent in writing to the Architect. by 1:00pm on Tuesday April 30, 2024. **Please email all questions to Little at adam.caruthers@littleonline.com and include “ASU Hickory Phase IIA Renovation” in the subject.**
12. Substitutions: Substitutions requests shall be made 7 days prior to the bid date. By 4/30
13. Appendices: Please see the following Appendix Items:
1. Sign In Sheet from Pre-Bid Conference
 2. Reference Existing Floor Plan for Level 2
 - Note this is not an as-built and may not be fully accurate. This is for reference only.
 3. RFI Log
 - Including questions recorded during the Pre-Bid Conference.

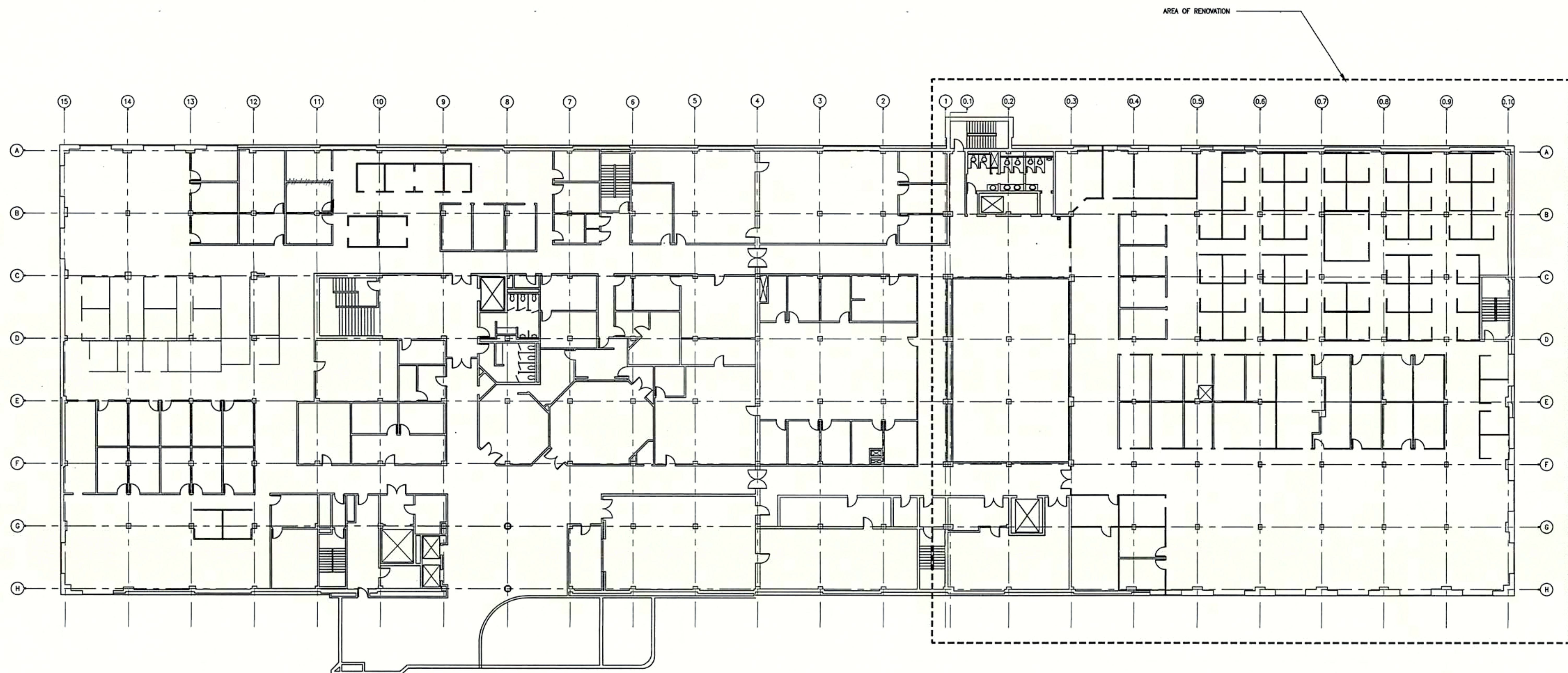
- End of Minutes -

Pre-Bid Sign In Sheet

Project: Hickory Campus Renovation - Phases 2A Pre -Bid Meeting

20230493

Date	Name	Firm	Email Address	Phone Number
1				
2	Josh Hermann	GCI	josh@gci-build	(828) 457-1952
3	Sho Greene	GCI	gggjn@gci-build	828 763/0778
4	Dan Patele	Metcon	dpatele@metconus.com	704.529.1985
5	Heath Farleigh	United Contractor Services	HFarleigh@unitedcs.net	704-302-3681
6	James Summers	Hickory Construction	estimating@hickory-construction.com	828 381/4080
7	SHAWN O'NEILL	DAVID E. LOOPER & CO	SPONEILL@DELCOMPANY.COM	828-769-0247
8	JANE MILLER	HICKORY MECHANICAL	jane@hickorymechanical.com	828-320-1151
9	Anthony W. Conner	Hickory Mechanical	Tony@hickorymechanical.com	828-312-9635
10	CHARLIE OXFORD	Hickory Plumbing & Heating	coxford@hickoryplumbing.com	828-327-9189
11	Eric Stevenson	NEO Corporation	estevenson@neocorporation.com	828-713-1210
12	Tony Miller	Dewberry	admiller@dewberry.com	704-264-1248
13	Scott Peters	Budget Blinds Statesville	scott.peters@budgetblinds.com	704-888-6597
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OVERALL SECOND FLOOR PLAN

APPENDIX A

REV.	DATE	REVISION DESCRIPTION	DES. CHK.	APPROVED	REV.	DATE	REVISION DESCRIPTION	DES. CHK.	APPROVED	DWG. NO.	REFERENCE DRAWINGS	DWG. NO.	REFERENCE DRAWINGS	ENCEE ARCHITECTURE SERVICES P.C. EFDEE ENGINEERING CORPORATION RALEIGH, NORTH CAROLINA	DESIGNED BY GREG NUNNALLY	SIECOR HICKORY, NORTH CAROLINA OFFICE RENOVATION PROJECT	ARCHITECTURAL OVERALL SECOND FLOOR PLAN		
															CHECKED BY DAVID A. MEYER				
															SQFT. LEAD			APP. DATE	
															LEAD DRGR, PAPER/PLST DAVID A. MEYER			APP. DATE 11-18-96	
															PROJECT RANDY DABNEY			APP. DATE	
					1	7-10-96	RECORD DRAWING	GN						NOTICE: THIS DRAWING HAS NOT BEEN PUBLISHED AND IS THE SOLE PROPERTY OF FLOOR DANIEL AND IS LOANED TO THE BORROWER FOR HIS CONFIDENTIAL USE ONLY, AND IN CONSIDERATION OF THE LOAN OF THIS DRAWING, THE BORROWER AGREES TO RETURN IT UPON REQUEST AND AGREES THAT IT SHALL NOT BE REPRODUCED, COPIED, LENT OR OTHERWISE DISPOSED OF DIRECTLY OR INDIRECTLY, NOR USED FOR ANY PURPOSE OTHER THAN FOR WHICH IT IS FURNISHED.	CLIENT <th>APP. DATE</th> <th>SCALE 1/16"=1'-0"</th> <th>DRAWING NUMBER SCR-A1-009</th> <th>REV. 1</th>	APP. DATE	SCALE 1/16"=1'-0"	DRAWING NUMBER SCR-A1-009	REV. 1
					0	3-3-97	ISSUED FOR CONSTRUCTION	GN											
					A	7-24-97	ISSUED FOR PERMITS	GN											

FLOOR DANIEL CONTRACT: 64203000

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SIECOR HICKORY, NORTH CAROLINA
OFFICE RENOVATION PROJECT

ARCHITECTURAL
OVERALL SECOND FLOOR PLAN

RFI Report - Addendum 01

1132047401
ASU Hickory - Phase IIA
Prepared on 04/29/2024

Status	RFI ID	Subject	Question	Answer	Closed
Closed	01	Construction Access	Is there a service elevator available during construction.	See the appendix to Addendum 01 - A service elevator is available with access from the existing loading dock and South Parking Lot - Note that occupied student areas will remain closed to construction unless after hours, during non-class time or otherwise coordinated with Owner. Half of the south parking lot will be available for lay down area	4/29/2024
Closed	02	Building Shut Down	Will the building be occupied during construction.	The Building is to be considered Occupied at Level(s) 1 and 5 during normal business hours.	4/29/2024
Closed	03	Lab Casework	Is the gc to provide the casework for the General Lab?	All Lab Casework, plumbing fixtures and equipment within the casework, and emergency shower eye wash to be provided by Owner Provided GC Installed	4/29/2024
Closed	04	Modified Submittal Review Time	Will the owner and design team consider a modified review time from the standard 10 days for the compressed schedule of this project?	Yes, a modified RFI and Submittal Review time will be considered and agreed upon prior to the beginning of construction.	4/29/2024
Closed	05	Door Frame	Are Knock-Down Door Frames, welded in place acceptable?	Yes, Knock-Down Frames, welded in place are acceptable.	4/29/2024
Closed	06	Division 27	Division 27 specifications are not provided in the spec book - is the owner providing all division 27 communications cabling for data outlets?	Yes, This is provided by owner. The GC is to install conduit, as specified, in all 'exposed' ceiling areas and wall.	4/29/2024
Closed	07	Existing Wall Framin	Is the existing wall framing and drywall required to go to deck in the open area with no ceiling?	Yes, if there is an exposed area not indicated by keynote 1 on the floor plan, new drywall is to be installed at finished side of existing wall at occupied space to underside of existing structure above. To be finished per the Phase IIA Finish Plan	4/29/2024

Total RFIs: 7