

**Professional Design Services for
Baseball Indoor Batting Facility**
Appalachian State University Project # 20250689
August 11, 2025

Project Summary

Project Description

Appalachian State University is seeking design services for a new indoor batting facility for Baseball. The project scope includes the erection of a new Pre-Engineered Metal Building approximately 34' x 60' to house indoor baseball training. Some existing storm drains and piping will be removed to make room for the building pad. The building is intended to be heated and illuminated. The Owner will finish with turf flooring outside of the contract for construction. Some preliminary feasibility work has been completed on this project and will be furnished to the selected firm.

The project will be administered as a General Administration formal project. Additional project requirements will be given to the selected firm.

Construction Budget

The total project budget is \$749,000.

Schedule

Project schedule, including time for agency reviews, is as follows:

Proposals Due	August 27, 2025
Shortlist Firms	Week of September 1, 2025
Interviews Conducted	Week of September 8, 2025
Design Start	Mid-September 2025
Design Completion	Early October 2025
Bidding and Award	Late October 2025
Construction Start	November 2025
Construction Completion	March 2026

Critical Factors

In order to offer commissioning services in response to this solicitation, the proposer must be licensed in the State of North Carolina. Interested firms can participate in the process by submitting a current SF330 form, addressing the following in a written proposal:

1. Experience and expertise with similar projects, including but not limited to LEED certified projects. Provide brief narrative indicating relevance to proposed project.
2. Past performance on similar projects. Provide brief narrative indicating relevance to proposed project.
3. Experience with campus design projects.
4. Adequate staff and proposed team who have similar project experience.
5. Current workload and State projects awarded.
6. Proposed commissioning approach or methodology

7. Owner's Representative capabilities
8. Record of successfully-completed projects without major legal or technical problems
9. Other factors which may be appropriate for the project

Please note that three (2) copies of the letter of interest are requested, limiting the length to 20 pages (or 10 front and back) per copy, exclusive of the SF330). Please include an electronic copy as well (flash drive is preferable). Proposals are due by 4:00 PM on Thursday, August 27, 2025. Firms are responsible for ensuring proposals are received by the due date. Late submittals will not be considered. Email and/or Fax submittals will not be accepted. Firms will be notified the week of September 1, 2025. Interviews will be conducted the later part of the week of September 8, 2025.

Communication

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Neal Castle Winebarger, PE
Project Engineer
Office of Planning, Design & Construction
2458 Hwy 105 S.
Boone, NC 28607
828 262-6623
winebargernc@appstate.edu