

**Professional Design Services for
Hill Street Steam Vault Replacement**
Appalachian State University Project # 20250647
November 1, 2024

Project Summary

Project Description

Appalachian State University is seeking design services for the Design and Construction Administration services for the following project: Replacement of a Steam Vault located on Hill Street. The scope will include construction of a new section of steam line to feed steam and condensate to and from the Convocation Center. Additionally, 300 linear feet of 8-inch water line will need to be relocated as part of the project.

This project will be administered as a General Administration formal project. Additional project requirements will be given to the teams that are short listed and / or selected.

This solicitation is for design services only.

Project Budget

The total project budget including design fees and contingencies is \$2,000,000.

Schedule

Project schedule, including time for agency reviews, is as follows:

Proposals Due	November 26, 2024
Shortlist Firms	December 4, 2024
Interviews Conducted	December 12, 2024
Design Start	January 2025
Design Completion	February 2025
Bidding and Award	March 2025
Construction Start	May 2025
Construction Completion	August 15, 2025

Critical Factors

In order to offer commissioning services in response to this solicitation, the proposer must be licensed in the State of North Carolina.

Interested firms can participate in the process by submitting a current SF330 form, for lead firm and major consultants, addressing the following in a written proposal:

1. Experience and expertise in the project type being evaluated.
2. Past performance on similar projects.
3. Experience with campus design projects.
4. Adequate staff and proposed team—qualifications, related similar experience and examples of previous collaborations
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded.

7. Proposed design approach or methodology
8. Recent experience with project cost estimates and schedule adherence
9. Construction administration capabilities
10. Record of successfully-completed projects without major legal or technical problems
11. Other factors which may be appropriate for the project

Proposal Requirements

Submit only one hardcopy of the proposal and SF330. Submission to be limited to 20 pages one-sided or 10 pages two-sided, exclusive of the SF330. **Proposals are due by 4:00 PM on November 26, 2024.** Firms are responsible for ensuring proposals are received by the due date. An electronic copy of the submittal shall be transmitted to the project manager as a pdf.

Communication

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Mark Ward, PE, Project Manager
Office of Planning, Design & Construction
Facilities Annex
2458 Hwy 105 S.
Boone, NC 28607
828-262-8549
Wardma7@appstate.edu