

**Professional Design Services for
University Campus Dining Remodeling – Advance Planning
(Roess and Trivette AYCTE)
Appalachian State University Project # TBD
July 22, 2021**

Project Summary

Project Description

Appalachian State University Campus Dining is prepared to move forward into a formal design project to implement an all-you-care-to-eat food service operation. A 2019 study identified the essential elements needed to consider in each of the four primary campus dining venues to stage and incrementally incorporate such an operation. The first phase will be geared toward access control, point-of-sale and minimal reconfiguration of fountain drink access and dish returns. A later phase, or phases, would seek to renovate existing areas to reset retailing and expand or modify areas for franchise opportunities and/or expand product availability and mealtimes. The project design will include all or part of four existing campus dining venues.

This project seeks to engage a designer to develop the strategic concepts of the study into a working design and budget.

Current project authorization is for advance planning only. The selected firm may be retained through full design and construction at the University's option.

Project Budget

The total authority for the Advanced Planning portion of the project is \$210,674.00 for a total estimated project of \$2,475,414.00.

Schedule

Project schedule, including time for agency reviews, is as follows:

Proposals Due	August 13, 2021
Shortlist Firms	August 20, 2021
Conduct Interviews	September 2, 2021
Design Start	Late September 2021
Design Finish	March 2022

Critical Factors

In order to offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina.

Interested firms can participate in the process by submitting a current SF330 form, for lead firm and major consultants, addressing the following in a written proposal.

1. Experience and expertise in the project type being evaluated.
2. Past performance on similar projects
3. Experience in design projects as part of an existing campus context
4. Adequate staff and proposed consultant team – qualifications, related similar experience and examples of previous collaborations
5. Historically Underutilized Business representation in proposed consultant team

6. Current workload and State projects awarded
7. Proposed design approach or methodology
8. Recent experience with project cost estimates and schedule adherence
9. Construction administration capabilities
10. Record of successfully completed projects without major legal or technical problems
11. Other factors which may be appropriate to the project

Proposal Requirements

Submit only three (3) each hardcopies of the proposal and SF330. Submission to be limited to 20 pages one-sided or 10 pages two-sided, exclusive of the SF330. **Proposals are due by 4:00 PM on August 13, 2021.** Firms are responsible for insuring proposals are received by the due date. An electronic copy of the submittal shall be transmitted by email to the project manager as a pdf.

Communication

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Mark Nuessmeier, AIA, Project Manager
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